

FLORIDA SOUTHERN COLLEGE

CAMPUS HOUSING RESERVATION DEADLINE: THURSDAY, MAY 30, 2019

Dear 2019 Florida Annual Conference Delegate:

The 2019 Florida Annual Conference of The United Methodist Church will convene on Tuesday, June 4, in Lakeland, Florida. The Chaplain's Office at Florida Southern College will coordinate campus housing. To make your stay at Florida Southern College as comfortable as possible, *please read this letter carefully and follow the procedures.*

IMPORTANT: The Chaplain's Office coordinates only campus housing and campus meals. All other information or materials should be obtained from the Florida United Methodist Conference Center at (863) 688-5563 or (800) 282-8011. Information about the conference event, including campus housing, can also be found on the conference Web site flumc.org (click on the Annual Conference 2019 link).

Enclosed with this letter is your reservation card for campus housing and meals. This card must be returned with full payment in order for a room assignment and meal ticket reservation to be made. Rooms will be assigned in the order that the reservation cards are received in this office. ***Reservations will not be accepted over the telephone.*** Meal tickets and keys will be issued at the time of campus housing registration. Hours of campus housing registration: 1:30 p.m. to 7:00 p.m. on Tuesday, June 4. **Campus housing registration will be held in the Honeyman Pavilion at Branscomb Auditorium .** Residence halls will close at 3:00 p.m. on Saturday, June 8.

LODGING -The room fee for housing is \$130.00 per person (4 nights). There are a very limited number of rooms available to accommodate physical disabilities, especially wheelchair accessibility. These rooms will be assigned on a first-come, first-serve basis. Please note the "physical disability" section on your reservation card and describe on the back any limiting conditions you may have. It is important to remember that there are steps leading to most of the available rooms.

If you find after making the reservation you are unable to attend, please call the Chaplain's Office (863-680-4297) to cancel.

Rooms in the other residence halls are double occupancy. If you do not list a roommate, one will be assigned to you. To request a specific roommate, both parties must indicate each other on the reservation card. Limited requests for private rooms will be accepted with payment for two people.

Reservations for children are not possible. Residence halls are not equipped for their safety. All rooms are non-smoking areas. Pets are not permitted on campus.

YOU WILL NEED TO SUPPLY YOUR OWN TOWELS, PILLOWS, SHEETS, AND BLANKETS. MATTRESSES MEASURE TWIN-EXTRA LONG. REGULAR TWIN SHEETS WILL NOT FIT.

MEAL PLAN -Meals will be served in Wynee's Bistro (the main dining hall) beginning with dinner on Tuesday, June 4, and ending with breakfast on Saturday, June 8. A meal ticket may be purchased for \$100.00 per person, which includes breakfast, lunch and dinner. Campus meal tickets are nontransferable, one meal per meal period. Sorry, no exceptions. Payment must be returned with the reservation card. Individual meals may be purchased at the door. All meals are served in Wynee's Bistro (main dining hall).

A confirmation letter will be sent promptly to you upon receiving your reservation card and full payment. RESERVATION DEADLINE: Thursday, May 30, 2019.

Florida Southern College is glad to serve the Florida Annual Conference by coordinating and making these services available to you. If you have any questions, please contact Adrienne Eason in the Chaplain's Office at 863-680-4297 (aeason@flsouthern.edu).